



KRISHNA INSTITUTE OF MEDICAL SCIENCES DEEMED UNIVERSITY, KARAD

Accredited by NAAC with 'A' Grade (CGPA: 3.20 on 4 Point Scale)
An ISO 9001:2008 Certified University

Declared U/s 3 of UGC ACT, 1956 vide Notification no.F.9-15/2001-U.3 of the Ministry of Human Resource Development, Govt. of India
Karad, Dist : Satara (Maharashtra State) Pin : 415110 Tel : 02164-241555-8 Fax: 02164-243272/242170
Website : www.kimsuniversity.in E-mail: registrar@kimsuniversity.in

08.09.2016

NOTICE

A meeting of the University Internal Quality Assurance Cell of Krishna Institute of Medical Sciences Deemed University, Karad will be held at 11.00 am on Friday, 23rd September 2016 in the IQAC Meeting Hall.

All Members & the invitees are requested to attend the Meeting.


Co-ordinator
IQAC

AGENDA

1. Approval of minutes & Action Taken Report of last meeting held on Friday, 24th June 2016.
2. Matters arising out of the Minutes of previous Meeting.
3. Review of MIS.
4. To discuss preparation of ISO 9001 : 2008 - 2nd Surveillance Audit
5. Consideration of Academic Administrative Audit for the Academic Year 2015-16.
6. Feedback Analysis for the Academic Year 2015-2016.
7. External Energy Audit - Report for Information.
8. Any other Matter with the permission of the chair.



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Minutes of The Meeting of the University Internal Quality Assurance Cell

Held On 23rd September, 2016.

The meeting of University Internal Quality Assurance Cell was held on 23rd September, 2016 in the IQAC Meeting Hall. Hon'ble Vice-Chancellor, Dr. Mrs. Neelima Malik was in the Chair. Hon'ble Chancellor Dr. Vedprakash Mishra guided the proceedings.

Following members were present :

S. N.	Name	Designation	Designation
1.	Dr. Mrs. Neelima Malik	Hon'ble Vice-Chancellor	Chairperson
2.	Dr. M. V. Ghorpade	Registrar	Coordinator/ Director
3.	Dr. (Mrs.) Rajani Gaonkar	Controller of Examination	Member
4.	Mr. P. D. John	Finance Officer	Member
5.	Dr. Asha Pratinidhi	Director Research	Member
6.	Dr. Naniwadekar R. G	Medical Administrator	Member
7.	Dr. S. T. Mohite	Dean, Faculty of Medical Sciences	Member
8.	Dr. Shashikiran N. D.	Dean, Faculty of Dental Sciences	Member
9.	Dr. Mrs. Vaishali Mohite	Dean, Faculty of Nursing Sciences	Member
10.	Dr. G. Varadharajulu	Dean, Faculty of Physiotherapy	Member
11.	Dr. S. C. Kale	Dean, Faculty of Allied Sciences	Member
12.	Dr. P. M. Durgawale	Head, Department of Community Medicine, Faculty of Medical Sciences	Member
13.	Dr. Chirta Khanwelkar	HoD Pharmacology	Member
14.	Dr. A. Y. Kshirsagar	Medical Director	Member
15.	Shri. Vinayak Bhosale	Member BOM	Member

16.	Dr. S. R. Patil	President, KIMS Alumni Association	Member
17.	Dr. S. C. Aundhakar	HoD Medicine	Member
18.	Dr. R. P. Patange	HoD Ob/Gyn	Member
19.	Dr. S. R. Kanetkar	HoD Pathology	Member
20.	Dr. M. P. Ambali	Professor, Department of Anatomy, Faculty of Medical Sciences	Member
21.	Dr. Sachin Gugwad	Reader, Department of Pedodontics, Faculty of Dental Sciences	Member
22.	Ms. Archana Kaulagekar	Assistant Registrar (Academics) & ISA	Invitee
23.	Mr. S. A. Mashalkar	Assistant Registrar (Estate & Security)	Invitee

Leave of absence was granted to:

S. N.	Name	Designation	Designation
1.	Dr. Lalit Bhushan Waghmare	Dean of Interdisciplinary Health Sciences, DMIMSDU, Wardha	Member
2.	Dr. Mrs. K. C. Wingkar	HoD, Physiology	Member
3.	Dr. V. D. Patil	(Registrar, KLE University)	Member
4.	Dr. R. D. Kulkarni	(HoD Microbiology SDM, Dharwad.)	Member
5.	Mr. Pavan Raje Bhosale	Vice-dean Faculty of Medicine	Member
6.	Mrs. Manisha Meghe	Nursing Education Coordinator, SRMMCON, Wardha	Member

Quorum being established, the meeting was duly constituted.

At the outset the Chairman welcomed all the members and expressed gratitude to Hon'ble Chancellor for his esteemed presence.

IQAC/01/01/16-17 (a) Approval of minutes of last meeting held on Friday, 24th June 2016.

The minutes of last meeting held on Friday, 24th June 2016 were read out. It was resolved to pass and confirm the minutes.

(b) Action taken report :

Action taken report of last meeting held on Friday, 24th June 2016 were read out and noted (As per Appendix).

IQAC/01/02/16-17 Matters arising out of the Minutes of previous Meeting.

No points came for discussion from the minutes of previous meeting held on Friday, 24th June 2016.

IQAC/01/03/16-17 Review of MIS

Secretary of IQAC presented before the members information pertaining to MIS of all the departments of the constituent faculties of KIMSDU. ^o
It was noted that there were certain discrepancies and lacunae ⁱⁿ relating to filling up of the MIS forms. In reference to this it was also noted that information pertaining to this was not available from autonomous cells. It was resolved to request all the Deans of constituent faculties to instruct all the concerned departments to fill in the MIS forms and resubmit them. It was also resolved to reconstitute the autonomous cells and request them to submit the required information in the MIS format.

IQAC/01/04/16-17 To discuss preparation of ISO 9001 : 2008 – 2nd Surveillance Audit

Coordinator, IQAC informed the members about the impending surveillance audit of ISO 9001 : 2008 in the month of November 2016.

Coordinator briefed the members about the preparation of the 2nd surveillance audit by the constituent faculties and KH & MRC.

Hon'ble Vice Chancellor gave suggestions regarding the preparation and updation of the documents pertaining to the audit and in a time manner.

IQAC/01/05/16-17 Consideration of Academic Administrative Audit for the Academic Year 2015-16.

Ms. Archana Kaulagekar, Assistant Registrar (Academics) & Member Secretary of Internal Audit Committee presented before the members the report of the Academic Administrative Audit for the Academic Year 2015-2016. Dr. M. V. Ghorpade, Registrar was the co-ordinator for this audit which was conducted by internal experts. It was conducted on 19.07.2016 & 20.07.2016.

The report of AAA presented by Ms. Archana Kaulagekar, Assistant Registrar (Academics) & Member Secretary with the action plan was noted with satisfaction.

IQAC/01/06/16-17 Feedback Analysis for the Academic Year 2015-2016.

Co-ordinator IQAC submitted the Feedback from the stake holders for the Academic Year 2015-2016. The analysis of the same was done and it was resolved to take action on the implementable points.

IQAC/01/07/16-17 External Energy Audit - Report for Information.

Coordinator IQAC informed the members that the External Energy Audit for the University was conducted by Green Scientific Development (I) Pvt. Ltd., Mumbai and the report there in was submitted.

The members noted the report and recommended it to the Board of Management for approval of the recommendations.

IQAC/01/08/16-17 Any other matter with the permission of the chair.

There being no other point raised by any member, the meeting was concluded with Vote of Thanks to the Chair.



**Co-ordinator / Director
Internal Quality Assurance Cell
KIMSDU, Karad**



**Vice-Chancellor & Chairman
Internal Quality Assurance Cell
KIMSDU, Karad**

**Coordinator/Director
Internal Quality Assurance Cell
KIMSDU, KARAD.**

**Vice Chancellor
Krishna Institute of Medical Sciences
Deemed University, Karad**



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To note the Action Taken Report on the points discussed in the Meeting of University Internal Quality Assurance Cell held on 24th June, 2016.

Actionable points arising out of the minutes of the University Internal Quality Assurance Cell held on 24th June, 2016.

Resolution No. IQAC/03/03/15-16 : Review of Additional Targets set by IQAC.

Particulars	<p>:- Secretary IQAC informed the members about the base line targets set as suggested by Hon'ble Chancellor as on 31st December.</p> <p>As suggested by former Director Dr. R. K. Ayachit some targets other than those in the perspective plan will be set for each year and will be achievable in that particular year.</p> <p>A review of all the additional targets was presented before the members.</p> <p>It was resolved to look into those targets which were not achieved.</p>
Action to be taken by	:- Coordinator IQAC
Status of compliance	:- Process Initiated


Coordinator/Director, IQAC
KIMSDU, KARAD

Coordinator/Director
Internal Quality Assurance Cell
KIMSDU, KARAD.



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To note the Action Taken Report on the points discussed in the Meeting of University Internal Quality Assurance Cell held on 24th June, 2016.

Actionable points arising out of the minutes of the University Internal Quality Assurance Cell held on 24th June, 2016.

Resolution No. IQAC/03/04/15-16 : Preparation of AQAR for the Academic Year 2015-16.

Particulars	:-	Co-ordinator IQAC informed the members that the AQAR for the Academic Year 2015-16 needs to be prepared as KIMSDU would complete one year of NAAC Accreditation in November 2016. It was mandatory to upload the AQAR for the Academic Year 2015-16 on the website and submit it to NAAC. Members were sensitized regarding this and it was resolved to start preparation of the AQAR.
Action to be taken by	:-	Coordinator IQAC
Status of compliance	:-	Process Initiated

**Coordinator/Director, IQAC
KIMSDU, KARAD**

**Coordinator/Director
Internal Quality Assurance Cell
KIMSDU, KARAD.**



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To note the Action Taken Report on the points discussed in the Meeting of University Internal Quality Assurance Cell held on 24th June, 2016.

Actionable points arising out of the minutes of the University Internal Quality Assurance Cell held on 24th June, 2016.

Resolution No. IQAC/03/05/15-16 : Formation of subcommittee for setting up of targets for academic year 2016-17.

Particulars :-	:-	Hon'ble Vice Chancellor informed the members the need for formation of a subcommittee for setting up of targets for academic year 2016-17. It was resolved to authorize Hon'ble Vice Chancellor to constitute a committee for the same.
Action to be taken by	:-	Coordinator IQAC
Status of compliance	:-	Committee Constituted.


Coordinator/Director, IQAC
KIMSDU, KARAD

Coordinator/Director
Internal Quality Assurance Cell
KIMSDU, KARAD.



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01.11.2016

NOTICE

The meeting of Internal Quality Assurance Cell (IQAC) is scheduled on Tuesday, 15th November 2016 at 11.30 am in IQAC Meeting Hall, Krishna Institute of Medical Sciences Deemed University, Karad.

All members are requested to attend the same.


Co-ordinator
IQAC

AGENDA

1. Welcome of the new members of the IQAC.
2. Consideration of AQAR for the Academic Year 2015- 2016.
3. Consideration of the modified five year perspective plan.
4. Any other matter with the permission of the Chair.



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MINUTES OF THE MEETING OF THE UNIVERSITY INTERNAL QUALITY ASSUARANCE CELL

HELD ON 15th NOVEMBER, 2016.

The meeting of Revised University Internal Quality Assurance Cell was held on 15th November 2016 in the IQAC Meeting Hall. Hon'ble Vice-Chancellor, Dr. Mrs. Neelima Malik was in the Chair. Hon'ble Chancellor Dr. Vedprakash Mishra guided the proceedings.

Following members were present :

S. N.	Name	Designation	Designation
1	Dr. Mrs. Neelima Malik	Hon'ble Vice Chancellor	Chairperson
2	Dr. M. V. Ghorpade	Registrar	Co-ordinator / Director of the IQAC
3	Dr. (Mrs.) Rajani Gaonkar	Controller of Examination	Member
4	Mr. P. D. John	Finance Officer	Member
5	Dr. Arun Risbud	Director of Research	Member
6	Dr. A. Y. Kshirsagar	Medical Director	Member
7	Dr. S. T. Mohite	Dean, Faculty of Medical Sciences	Member
8	Dr. Shashikiran N. D.	Dean, Faculty of Dental Sciences	Member
9	Dr. G. Varadharajulu	Dean, Faculty of Physiotherapy	Member
10	Dr. Mrs. Vaishali Mohite	Dean, Faculty of Nursing Sciences	Member
11	Dr. S. C. Kale	Dean, Faculty of Allied Sciences	Member
12	Dr. P. M. Durgawale	Head, Department of Community Medicine, Faculty of Medical Sciences	Member
13	Dr. M. P. Ambali	Professor, Department of Anatomy,	Member

		Department of Anatomy, Faculty of Medical Sciences	
14	Dr. Sachin Gugwad	Reader, Department of Pedodontics, Faculty of Dental Sciences	Member
15	Shri. Vinayak Bhosale	Member BOM	Member
16	Dr. S. R. Patil	President, KIMS Alumni Association	Member
17	Dr. Veena Prakash	Information Scientist, RTM Nagpur University, Nagpur	Member
18	Ms. Archana Kaulagekar	Assistant Registrar (Academics) & ISA	Invitee
19	Mr. S. A. Mashalkar	Assistant Registrar (Estate & Security)	Invitee
20	Dr. Supriya Patil	Dean Academics, Faculty of Medical Sciences	Invitee
21	Dr. Renuka Pawar	Dean Academics, Faculty of Dental Sciences	Invitee
22	Dr. Poovishnu devi	Dean Academics, Faculty of Physiotherapy	Invitee
23	Mrs. Sheetal Samson C. P.	Dean Academics, Faculty of Nursing Sciences	Invitee
24	Mrs. Snehal Masurkar	Dean Academics, Faculty of Allied Sciences	Invitee
25	Dr. Arun Patil	Deputy Director of Research	Invitee

Leave of absence was granted to:

S. N.	Name	Designation	Designation
1	Dr. Lalit Bhushan Waghmare	Dean of Interdisciplinary Health Sciences, DMIMSDU, Wardha	Member
2	Mr. R. K. Salunkhe	Assistant Registrar (Administration)	Invitee
3	Dr. Mahadeo Shinde	Professor, Faculty of Nursing Sciences	Invitee
4	Mr. Pavan Raje Bhosale	Vice-dean Faculty of Medicine	Member

Quorum being established, the meeting was duly constituted.

At the outset the Chairman welcomed all the members and expressed gratitude to Hon'ble Chancellor for his esteemed presence.

IQAC/02/01/16-17 Welcome of the new members of the IQAC.

Chairperson of the IQAC, Hon'ble Vice Chancellor informed the members that the IQAC was reconstituted in the Board of Management meeting held on 24th September 2016 vide notification No. BOM-02/09/16-17.

Hon'ble Vice Chancellor welcomed all the members and solicited the co-operation of all the members in the process of quality sustenance. Hon'ble Chancellor Dr. Vedprakash Mishra felicitated Dr. Veena Prakash and also welcomed her.

IQAC/02/02/16-17 Consideration of AQAR for the Academic Year 2015- 2016.

Co-coordinator of Internal Quality Assurance Cell (IQAC) informed the members that one year has passed after the NAAC accreditation on 16th November 2016 and it was mandatory to submit the AQAR to NAAC and upload it on the University website.

In view of this the AQAR for the Academic Year 2015-2016 was presented before the members.

Hon'ble Chancellor and Dr. Veena Prakash suggested few corrections in the AQAR.

Apart from the corrections suggested the rest of the AQAR was noted with satisfaction.

It was resolved to submit the AQAR after making the necessary corrections to the Academic council and finally to Board of Management for the final approval before uploading it on the website and submitting it to NAAC.

IQAC/02/03/16-17 Consideration of the modified five year perspective plan.

Consideration of the target segregation of the 5 year perspective plan in the context of the 5 year interim plan between the two accreditation cycles.

Coordinator IQAC presented before the members the target segregation of the 5 year perspective plan.

All the members deliberated on the yearly targets set and the segregation and noted with satisfaction the results thereto.

IQAC/02/04/16-17 Any other matter with the permission of the chair.

There being no other point raised by any member, the meeting was concluded with Vote of Thanks to the Chair.

The minutes were read out and confirmed.



**Co-ordinator / Director
Internal Quality Assurance Cell
KIMSDU, Karad**

**Coordinator/Director
Internal Quality Assurance Cell
KIMSDU, KARAD.**



**Vice-Chancellor & Chairman
Internal Quality Assurance Cell
KIMSDU, Karad**

**Vice Chancellor
Krishna Institute of Medical Sciences
Deemed University, Karad**



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07.03.2017

NOTICE

The meeting of Internal Quality Assurance Cell (IQAC) is scheduled on Tuesday, 21st March 2017, at 02.30 pm in IQAC Meeting Hall, Krishna Institute of Medical Sciences Deemed University, Karad.

All members are requested to attend the same.


Co-ordinator
IQAC

AGENDA

1. Action Taken Report of last meeting held on 15th November 2016.
2. Matters arising out of the Minutes of previous Meeting.
3. Formation of cell for development of MIS & software for MIS.
4. Formation of cell to develop structured feedback mechanism on SAAKI (online)
5. Preparation of AQAR for Academic Year 2016-2017.
6. Development budget proposal by IQAC
7. Provision of Rs. 10 Lakhs for IQAC.
8. IQAC workshops to be conducted.
 - Curriculum design
 - Teachers as mentors
 - Evaluation – Nuts and Bolts of paper setting
 - Leadership qualities and managerial skills
9. Refresher courses for enhancing computer skills and literary search for teachers.
10. Quarterly Status Report of All NAAC Cells, ISO, NABH & NABL for the months of January 2017 to March 2017.
11. Any other matter with the permission of the Chair.



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MINUTES OF THE MEETING OF THE UNIVERSITY INTERNAL QUALITY ASSUARANCE CELL

HELD ON 21st March, 2017.

The meeting of Revised University Internal Quality Assurance Cell was held on 21st March 2017 at 02.30 pm in IQAC Meeting Hall. Hon'ble Vice-Chancellor, Dr. Mrs. Neelima Malik was in the Chair. Hon'ble Chancellor Dr. Vedprakash Mishra guided the proceedings.

Following members were present :

Sr. No.	Name	Designation	Designation
1.	Dr. Mrs. Neelima Malik	Hon'ble Vice Chancellor	Chairperson
2.	Dr. M. V. Ghorpade	Registrar	Co-ordinator / Director of the IQAC
3.	Dr. (Mrs.) Rajani Gaonkar	Controller of Examination	Member
4.	Mr. P. D. John	Finance Officer	Member
5.	Dr. Arun Risbud	Director of Research	Member
6.	Dr. A. Y. Kshirsagar	Medical Director	Member
7.	Dr. S. T. Mohite	Dean, Faculty of Medical Sciences	Member
8.	Dr. Shashikiran N. D.	Dean, Faculty of Dental Sciences	Member
9.	Dr. G. Varadharajulu	Dean, Faculty of Physiotherapy	Member
10.	Dr. Mrs. Vaishali Mohite	Dean, Faculty of Nursing Sciences	Member
11.	Dr. S. C. Kale	Dean, Faculty of Allied Sciences	Member
12.	Dr. M. P. Ambali	Professor, Department of Anatomy, Faculty of Medical Sciences	Member
13.	Dr. Sachin Gugwad	Reader, Department of Pedodontics, Faculty of Dental Sciences	Member

		Sciences	
14.	Shri. Vinayak Bhosale	Member BOM	Member
15.	Dr. S. R. Patil	President, KIMS Alumni Association	Member
16.	Ms. Archana Kaulagekar	Assistant Registrar (Academics) & ISA	Invitee
17.	Mr. S. A. Mashalkar	Assistant Registrar (Estate & Security)	Invitee
18.	Mr. R. K. Salunkhe	Assistant Registrar (Administration)	Invitee
19.	Dr. Supriya Patil	Dean Academics, Faculty of Medical Sciences	Invitee
20.	Dr. Renuka Pawar	Dean Academics, Faculty of Dental Sciences	Invitee
21.	Dr. Poovishnu devi	Dean Academics, Faculty of Physiotherapy	Invitee
22.	Mrs. Sheetal Samson C. P.	Dean Academics, Faculty of Nursing Sciences	Invitee
23.	Mrs. Snehal Masurkar	Dean Academics, Faculty of Allied Sciences	Invitee
24.	Dr. Arun Patil	Deputy Director of Research	Invitee
25.	Dr. Mahadeo Shinde	Professor, Faculty of Nursing Sciences	Invitee

Leave of absence was granted to:

S. N.	Name	Designation	Designation
1.	Dr. Lalit Bhushan Waghmare	Dean of Interdisciplinary Health Sciences, DMIMSDU, Wardha	Member
2.	Dr. Veena Prakash	Information Scientist, RTM Nagpur University, Nagpur	Member
3.	Dr. P. M. Durgawale	Head, Department of Community Medicine, Faculty of Medical Sciences	Member
4.	Mr. Pavan Raje Bhosale	Vice-dean Faculty of Medicine	Member

Quorum being established, the meeting was duly constituted.

At the outset the Chairman welcomed all the members and expressed gratitude to Hon'ble Chancellor for his esteemed presence.

IQAC/03/01/16-17 Action Taken Report of last meeting held on 15th November 2016.

Action taken report of last meeting held on Tuesday, 15th November 2016 were read out and noted .

IQAC/03/02/16-17 Matters arising out of the Minutes of previous Meeting.

No points came for discussion from the minutes of previous meeting held on Tuesday, 15th November 2016.

IQAC/03/03/16-17 Formation of cell for development of MIS & software for MIS.

Co-ordinator IQAC informed the members that the present MIS needs to be reviewed and redeveloped so as to cater the very objective of basal system for procuring information for Annual University Report & AQAR.

The issues faced by present systems are :

- It is filled manually
- Prone to man made mistakes
- Some questions are not precise (can get different answers for same question)
- Compilation and preparation of final report is time consuming and more laborious.
- It has increased possibility of wrong compilation.

To avoid these issues :

- The present format needs to revisit point by point to reduce the vagueness.
- The questions need to restructure to the effect that they comply with the software (more objective / MCQ type questions required)

The benefits :

- The restructuring of questions may bring more clarity.
- The software may reduce the mistakes while preparation and compilation.
- It will reduce the time and labor to almost 40%.

- Such software will be in tune with the 'Paperless Governance' policy of the University.

It was proposed to constitute a cell with required expertise to review the format and give suggestion which will be more precise for information collection as well as it will be software friendly. Hon'ble Chairman was authorized to take necessary steps for the same.

IQAC/03/04/16-17 Formation of cell to develop structured feedback mechanism on SAAKI (online).

Co-ordinator IQAC informed the members that it is proposed to constitute a cell for review of present feedback questionnaire and developing its digital format. The IQAC Coordinator has explained to the gathering that presently feedback is taken and analyzed manually and the Deans Committee decides on actions to be taken on the same. It is time & efforts consuming and may prone to human mistakes. It was also mentioned that the present structured format has not been reviewed since last many years. So it is suggested to constitute a cell with required expertise to review & restructure the feedback questionnaire. The revised feedback forms will be made available on the University web portal SAAKI for students, teachers & parents for periodic feedback.

Hon'ble Chancellor Sir opined that the MIS & feedback are most important tools of periodic evaluation of the functioning of the University and very instrumental in preparation of Annual Report and AQAR. It also required expertise for review and restructuring the both. Hon'ble Chancellor Sir suggested that a single committee may be constituted involving Medical Education Technology experts.

This suggestion was well received by all members. It was resolved to form a single cell for the same and authorize Hon'ble Chairman to take necessary steps for the same.

IQAC/03/05/16-17 Preparation of AQAR for Academic Year 2016-2017.

Co-ordinator IQAC informed the members that this was the third quarter of the Academic Year 2016-2017. The AQAR for the Academic Year 2016-2017 needs to be prepared. So that it should be submitted to NAAC in time.

After a lot of discussion it was resolved to authorize Hon'ble Chairman to constitute a editorial board (core team) for preparation of the same. It was further resolved to formulate a SOP for preparation of AQAR.

IQAC/03/06/16-17 Development budget proposal by IQAC.

Co-ordinator IQAC informed the members that as approved in the Board of Management meeting held in March 2016 vide resolution no. BOM-05/07/15-16 IQAC will propose budgetary appropriation for the developmental perspective of the University commensurate with the perspective plan of the University.

The proposed allocation will be sent to Finance committee for consideration and recommendation to Board of Management. The Finance Committee may accept or refer back the same for reconsideration in the light of its observations.

In consonance to the above the Development budget proposal for IQAC was presented before the members.

After perusal of the same, it was resolved to accept the proposed budget and recommend it to the Finance Committee and then to Board of Management for approval. It was noted with satisfaction the effort put in by Finance Officer for the same. It was also noted that with satisfaction that this was a innovative practice by which IQAC was given the authority of proposing development budget of the University.

IQAC/03/07/16-17 Provision of Rs. 10 Lakhs for IQAC.

Hon'ble Chairman informed the members the need of funds to pursue the aims and objective of IQAC. It was resolved to request the Finance Committee to make a provision of Rs. 10 Lakhs for IQAC.

IQAC/03/08/16-17 IQAC workshops to be conducted.

Co-ordinator IQAC informed the members, the workshops to be conducted on the themes such as,

- Curriculum design
- Teachers as mentors
- Evaluation – Nuts and Bolts of paper setting
- Leadership qualities and managerial skills.

After a lot of deliberations it was resolved to conduct these workshops under the auspices of IQAC.

IQAC/03/09/16-17 Refresher courses for enhancing computer skills and literary search for teachers.

Co-ordinator IQAC informed the members about refresher courses for enhancing computer skills and literary search for teachers.

After a lot of discussion and deliberation it was resolved that these refresher courses should be conducted under the aegis's of the Directorate of Research, since they were related mainly to literary search meant for research.

IQAC/03/10/16-17 Quarterly Status Report of All NAAC Cells, ISO, NABH & NABL for the months of January 2017 to March 2017.

Conveners of NAAC cells, ISO, NABH and NABL accreditation cells presented before the members the quarterly status report of the cells.

It was resolved to redo the status report keeping in mind the correction suggested and present the status report in the next meeting.

IQAC/03/11/16-17 Any other matter with the permission of the chair.

There being no other point raised by any member, the meeting was concluded with Vote of Thanks to the Chair.

The minutes were read out and confirmed.



**Co-ordinator / Director
Internal Quality Assurance Cell
KIMSDU, Karad**



**Vice-Chancellor & Chairman
Internal Quality Assurance Cell
KIMSDU, Karad**

**Coordinator/Director
Internal Quality Assurance Cell
KIMSDU, KARAD.**

**Vice Chancellor
Krishna Institute of Medical Sciences
Deemed University, Karad**



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To note the Action Taken Report on the points discussed in the Meeting of University Internal Quality Assurance Cell held on 15th November 2016.

Actionable points arising out of the minutes of the University Internal Quality Assurance Cell held on 15th November 2016.

IQAC/02/02/16-17 Consideration of AQAR for the Academic Year 2015- 2016.

Particulars	Action to be taken by	Status of compliance
<p>Co-coordinator of Internal Quality Assurance Cell (IQAC) informed the members that one year has passed after the NAAC accreditation on 16th November 2016 and it was mandatory to submit the AQAR to NAAC and upload it on the University website.</p> <p>In view of this the AQAR for the Academic Year 2015-2016 was presented before the members.</p> <p>Hon'ble Chancellor and Dr. Veena Prakash suggested few corrections in the AQAR.</p> <p>Apart from the corrections suggested the rest of the AQAR was noted with satisfaction.</p> <p>It was resolved to submit the AQAR after making the necessary corrections to the Academic council and finally to Board of Management for the final approval before uploading it on the website and submitting it to NAAC.</p>	Co-ordinator, IQAC	AQAR approved by BOM and subsequently uploaded on website and submitted to NAAC Vide Letter No. Ref.: KIMSDU/N-1(ii)/3966/2016 dated 02/12/2016.

Coordinator/Director, IQAC
KIMSDU, KARAD

Coordinator/Director
Internal Quality Assurance Cell
KIMSDU, KARAD.



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IQAC/02/03/16-17 Consideration of the modified five year perspective plan.

Particulars	Action to be taken by	Status of compliance
<p>Consideration of the target segregation of the 5 year perspective plan in the context of the 5 year interim plan between the two accreditation cycles.</p> <p>Coordinator IQAC presented before the members the target segregation of the 5 year perspective plan.</p> <p>Hon'ble Vice Chancellor expressed concern over few of the targets which were not achieved. It was resolved to take corrective steps and complete them before the next meeting.</p> <p>All the members deliberated on the yearly targets set and the segregation and noted with satisfaction the results thereto.</p>	Co-ordinator of the IQAC	Done.

Coordinator/Director, IQAC
KIMSDU, KARAD

Coordinator/Director
Internal Quality Assurance Cell
KIMSDU, KARAD



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05.06.2017

NOTICE

The meeting of Internal Quality Assurance Cell (IQAC) is scheduled on Monday, 19th June 2017, at 11.30 am in IQAC Meeting Hall, Krishna Institute of Medical Sciences Deemed University, Karad.

All members are requested to attend the same.


Co-ordinator
IQAC

AGENDA

1. Approval of Minutes & Action Taken Report of Internal Quality Assurance Cell (IQAC) Meeting held on Tuesday, 21st March 2017.
2. Matters arising out of the Minutes of previous Meeting.
3. To identify centers of Excellence in each constituent faculty.
4. To identify and create Innovations in all seven criteria (NAAC) in each constituent faculty.
5. Targets of seven criteria (NAAC) for the Academic Year 2017-18.
6. Discuss feasibility of organizing international events.
7. Creating SOP's for various events like Conferences, CME's & Workshops etc.
8. To conduct Green Audit for the Academic Year 2016-17.
9. Any other matter with the permission of the chair.



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MINUTES OF THE MEETING OF THE UNIVERSITY INTERNAL QUALITY ASSUARANCE CELL

HELD ON MONDAY, 19TH JUNE, 2017 AT 02.30 PM

The meeting of Revised University Internal Quality Assurance Cell was held on 19th June 2017 at 11.30 am in IQAC Meeting Hall. Hon'ble Vice-Chancellor, Dr. Mrs. Neelima Malik was in the Chair. Hon'ble Chancellor Dr. Vedprakash Mishra guided the proceedings.

Following members were present :

Sr. No.	Name	Designation	Designation
1.	Dr. Mrs. Neelima Malik	Hon'ble Vice Chancellor	Chairperson
2.	Dr. M. V. Ghorpade	Registrar	Co-ordinator / Director of the IQAC
3.	Dr. (Mrs.) Rajani Gaonkar	Controller of Examination	Member
4.	Mr. P. D. John	Finance Officer	Member
5.	Dr. Arun Risbud	Director of Research	Member
6.	Dr. D. K. Agarwal	Additional Director of Research	Member
7.	Dr. A. Y. Kshirsagar	Medical Director	Member
8.	Dr. S. T. Mohite	Dean, Faculty of Medical Sciences	Member
9.	Dr. Shashikiran N. D.	Dean, Faculty of Dental Sciences	Member
10.	Dr. G. Varadharajulu	Dean, Faculty of Physiotherapy	Member
11.	Dr. Mrs. Vaishali Mohite	Dean, Faculty of Nursing Sciences	Member
12.	Dr. S. C. Kale	Dean, Faculty of Allied Sciences	Member
13.	Dr. P. M. Durgawale	Head, Department of Community Medicine,	Member

		Faculty of Medical Sciences	
14.	Dr. M. P. Ambali	Professor, Department of Anatomy, Faculty of Medical Sciences	Member
15.	Dr. Sachin Gugwad	Reader, Department of Pedodontics, Faculty of Dental Sciences	Member
16.	Shri. Vinayak Bhosale	Member BOM	Member
17.	Dr. S. R. Patil	President, KIMS Alumni Association	Member
18.	Dr. R. C. Doijad	Dean, Krishna Institute of Pharmacy, Faculty of Allied Sciences	Invitee
19.	Ms. Archana Kaulagekar	Assistant Registrar (Academics) & ISA	Invitee
20.	Mr. S. A. Mashalkar	Assistant Registrar (Estate & Security)	Invitee
21.	Mr. R. K. Salunkhe	Assistant Registrar (Administration)	Invitee
22.	Dr. Supriya Patil	Dean Academics, Faculty of Medical Sciences	Invitee
23.	Dr. Renuka Pawar	Dean Academics, Faculty of Dental Sciences	Invitee
24.	Dr. Poovishnu devi	Dean Academics, Faculty of Physiotherapy	Invitee
25.	Mrs. Sheetal Samson C. P.	Dean Academics, Faculty of Nursing Sciences	Invitee
26.	Mrs. Snehal Masurkar	Dean Academics, Faculty of Allied Sciences	Invitee
27.	Dr. Arun Patil	Deputy Director of Research	Invitee
28.	Dr. Mahadeo Shinde	Professor, Faculty of Nursing Sciences	Invitee

Leave of absence was granted to:

S. N.	Name	Designation	Designation
1.	Mr. Pavan Raje Bhosale	Vice-dean Faculty of Medicine	Member
2.	Dr. Lalit Bhushan Waghmare	Dean of Interdisciplinary Health Sciences, DMIMSDU, Wardha	Member
3.	Dr. Veena Prakash	Information Scientist, RTM Nagpur University, Nagpur	Member

Quorum being established, the meeting was duly constituted.

At the outset the Chairman welcomed all the members and expressed gratitude to Hon'ble Chancellor for his esteemed presence.

IQAC/04/01/16-17 Action Taken Report of Internal Quality Assurance Cell (IQAC) Meeting held on Tuesday, 21st March 2017.

Action taken report of last meeting held on Tuesday, 21st March 2017 were read out and noted.

IQAC/04/02/16-17 Matters arising out of the Minutes of previous Meeting.

No points came for discussion from the minutes of previous meeting held on Tuesday, 21st March 2017.

IQAC/04/03/16-17 To identify Centre's of Excellence in each constituent faculty.

Coordinator IQAC informed the members to increase the number of Centre of Excellence. All the Head of Institution's and Dean (Academics) were requested to identify the Potential Centre's of Excellence in each constituent faculty.

IQAC/04/04/16-17 To identify and create Innovations in all seven criteria (NAAC) in each constituent faculty.

Coordinator IQAC informed the members the need of creating innovations. It was resolved to request all the Conveners of the seven NAAC criteria to identify and create innovations in all seven criteria (NAAC) in each constituent faculty.

Head of Institution's and Dean (Academics) were requested for their co-operation.

IQAC/04/05/16-17 Targets of seven criteria (NAAC) for the Academic Year 2017-18.

Coordinator IQAC informed the members to plan criteria wise targets for academic year 2017-18. It was resolved to request all the Conveners of the seven NAAC criteria to identify targets in all seven criteria (NAAC) in each constituent faculty.

Head of Institution's and Dean (Academics) were requested for their co-operation.

IQAC/04/06/16-17 Discuss feasibility of organizing international events.

Director of Research informed the members the need to organize at least one international event per year by the constituent faculty.

The Finance Officer explained to the members the funds available for the same.

IQAC/04/07/16-17 Creating SOP's for varlous events like Conferences, CME's & Workshops etc.

Coordinator IQAC informed the need of creating SOP's for organizing of Conferences, CME's & Workshops etc.

Finance Officer informed the members about the opening of a common university account for the organization of the same.

The work of creating SOP's was entrusted to the Director of Research.

IQAC/04/08/16-17 To conduct Green Audit for the Academic Year 2016-17.

Coordinator IQAC informed the members that the Green Audit for the Academic Year 2016-17 would be conducted in the last week of June 2017. The responsibility of the same was entrusted to Mr. S. A. Mashalkar, Assistant Registrar (Estate & Security).

1. Dr. D. K. Agarwal, Additional Director of Research informed the members of about the need of the role of information technology in the medicine profession. He suggested to conduct an one day orientation workshop to create the awareness about the various computer operations as was conducted for UG students.


It was resolved to approve the same and include this in the research methodology Workshop conducted by research cell for PG students admitted in all faculties from the academic session 2017-2018 and onwards.

2. To note the matters from the Planning & Monitoring Board meeting held on 19th June 2017.


- a. Creating Department of Molecular Biology and a Fellowship course in Genetics.
- b. Identifying areas in the 23 emerging areas of Research for the creation of PDCC and Fellowship courses.
- c. Starting of Fellowship Programme in Vitreo-retinal surgery.

The meeting was concluded with Vote of Thanks to the Chair.

The minutes were read out and confirmed.


Co-ordinator / Director
Internal Quality Assurance Cell
KIMSDU, Karad

Coordinator/Director
Internal Quality Assurance Cell
KIMSDU, KARAD.


Vice-Chancellor & Chairman
Internal Quality Assurance Cell
KIMSDU, Karad

Vice Chancellor
Krishna Institute of Medical Sciences
Deemed University, Karad



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To note the Action Taken Report on the points discussed in the Meeting of University Internal Quality Assurance Cell held on 21st March 2017.

Actionable points arising out of the minutes of the University Internal Quality Assurance Cell held on 21st March 2017.

Resolution No. IQAC/03/03/16-17 Formation of cell for development of MIS & software for MIS.

Particulars	Action to be taken by	Status of compliance
<p>Co-ordinator IQAC informed the members that the present MIS needs to be reviewed and redeveloped so as to cater the very objective of basal system for procuring information for Annual University Report & AQAR.</p> <p>The issues faced by present systems are :</p> <ul style="list-style-type: none">- It is filled manually- Prone to man made mistakes- Some questions are not precise (can get different answers for same question)- Compilation and preparation of final report is time consuming and more laborious.- It has increased possibility of wrong compilation. <p>To avoid these issues :</p> <ul style="list-style-type: none">- The present format needs to revisit	<p>Hon'ble Vice Chancellor</p>	<p>Cell constituted and process initiated for the revision of MIS.</p> <p>Cell Constitution appended.</p>



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point by point to reduce the vagueness.

- The questions need to restructure to the effect that they comply with the software (more objective / MCQ type questions required)

The benefits :

- The restructuring of questions may bring more clarity.
- The software may reduce the mistakes while preparation and compilation.
- It will reduce the time and labor to almost 40%.
- Such software will be in tune with the 'Paperless Governance' policy of the University.

It was proposed to constitute a cell with required expertise to review the format and give suggestion which will be more precise for information collection as well as it will be software friendly. Hon'ble Chairman was authorized to take necessary steps for the same.

**Coordinator/Director, IQAC
KIMSDU, KARAD**

**Coordinator/Director
Internal Quality Assurance Cell
KIMSDU, KARAD.**



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KIMSDU/N-3/989/17

Date: 23.03.2017

: NOTIFICATION :

It is notified for general information of all concerned that as per the IQAC meeting held on 21st March 2017 vide resolution number IQAC/03/03/16-17 it was resolved to constitute a committee for preparation of MIS and feedback forms.

The committee formed is as follows :

Sr. No.	Name	Designation	Designation
1	Dr. Mrs. K. C. Wingkar	Professor & Head, Department of Physiology	Chairman
2	Dr. A.R. Risbud	Director of Research	Member
3	Dr. A. D. Havle	Professor & Head, Department of ENT	Member
4	Dr. A. V. Sontakke	Professor & Head, Department of Biochemistry	Member
5	Dr. A. G. Joshi	Professor, Department of Physiology	Member
6	Dr. Tukaram Zagade	Professor & Head, Department of Medical Surgical of Nursing	Member
7	Dr. Sachin Gugwad	Reader, Department of Pedodontics & Preventive Dentistry	Member
8	Dr. Sandeep Shinde	Associate Professor, Department of Neurosciences Physiotherapy	Member
9	Dr. Shilpa Ruikar	Assistant Professor, Faculty of Allied Sciences (KIBB)	Member
10	Ms. Archana Kaulagekar	Assistant Registrar (Academics)	Member Secretary

The committee should submit the MIS & Feedback forms before the next IQAC meeting.


REGISTRAR
KIMSDU, Karad

- C.C. Hon'ble Vice- Chancellor, KIMSDU
Finance Officer
Dean of All Constituent Faculties
Dean (Academics) of All Constituent Faculties
Chairman, Preparation of MIS and feedback forms Committee
All Members of the Preparation of MIS and feedback forms Committee
All Conveners of NAAC Cells
All HOD's, KIMSDU



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Actionable points arising out of the minutes of the University Internal Quality Assurance Cell held on 21st March 2017.

Resolution No. IQAC/03/04/16-17 Formation of cell to develop structured feedback mechanism on SAAKI (online).

Particulars	Action to be taken by	Status of compliance
Co-ordinator IQAC informed the members that it is proposed to constitute a cell for review of present feedback questionnaire and developing its digital format. The IQAC Coordinator has explained to the gathering that presently feedback is taken and analyzed manually and the Deans Committee decides on actions to be taken on the same. It is time & efforts consuming and may be prone to human mistakes. It was also mentioned that the present structured format has not been reviewed since last many years. So it is suggested to constitute a cell with required expertise to review & restructure the feedback questionnaire. The revised feedback forms will be made available on the University web portal SAAKI	Hon'ble Vice Chancellor	Cell constituted and process initiated for revision of feedback of mechanism.



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for students, teachers & parents for periodic feedback.

Hon'ble Chancellor Sir opined that the MIS & feedback are most important tools of periodic evaluation of the functioning of the University and instrumental in preparation of Annual Report and AQAR. It also required expertise for review and restructuring the both. Hon'ble Chancellor Sir suggested that a single committee may be constituted involving Medical Education Technology experts.

This suggestion was well received by all members. It was resolved to form a single cell for the same and authorize Hon'ble Chairman to take necessary steps for the same.

**Coordinator/Director, IQAC
KIMSDU, KARAD**

**Coordinator/Director
Internal Quality Assurance Cell
KIMSDU, KARAD.**



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To note the Action Taken Report on the points discussed in the Meeting of University Internal Quality Assurance Cell held on 21st March 2017.

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Resolution No. IQAC/03/05/16-17 Preparation of AQAR for Academic Year 2016-2017.

Particulars	Action to be taken by	Status of compliance
Co-ordinator IQAC informed the members that this was the third quarter of the Academic Year 2016-2017. The AQAR for the Academic Year 2016-2017 needs to be prepared, so that it could be submitted to NAAC in time. After a lot of discussion it was resolved to authorize Hon'ble Chairman to constitute a editorial board (core team) for preparation of the same. It was further resolved to formulate a SOP for preparation of AQAR.	Co-ordinator, IQAC	A core team constituted for preparation of AQAR. Work initiated for preparation of AQAR for the Academic Year 2016-2017. SOP developed for preparation of AQAR.


Coordinator/Director, IQAC
KIMSDU, KARAD

Coordinator/Director
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Resolution No. IQAC/03/06/16-17 Development budget proposal by IQAC.

Particulars	Action to be taken by	Status of compliance
<p>Co-ordinator IQAC informed the members that as approved in the Board of Management meeting held in March 2016 vide resolution no. BOM-05/07/15-16 IQAC will propose budgetary appropriation for the developmental perspective of the University commensurate with the perspective plan of the University.</p> <p>The proposed allocation will be sent to Finance committee for consideration and recommendation to Board of Management. The Finance Committee may accept or refer back the same for reconsideration in the light of its observations.</p> <p>In consonant to the above the Development budget proposal for IQAC was presented before the members.</p> <p>After perusal of the same, it was resolved to</p>	Finance Officer	<p>Implemented.</p> <p>Budget submitted to the Board of Management for approval and subsequently approved in the meeting held on 22nd March 2017 vide resolution No. BOM-05/07/16-17.</p>



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accept the proposed budget and recommend it to the Finance Committee and then to Board of Management for approval. It was noted with satisfaction the effort put in by Finance Officer for the same. It was also noted that with satisfaction that this was a innovative proposal for consideration in which budgetary consideration of IQAC was considered.

**Coordinator/Director, IQAC
KIMSDU, KARAD**

**Coordinator/Director
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KIMSDU, KARAD.**



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Actionable points arising out of the minutes of the University Internal Quality Assurance Cell held on 21st March 2017.

Resolution No. IQAC/03/07/16-17 Provision of Rs. 10 Lakhs for IQAC.

Particulars	Action to be taken by	Status of compliance
Hon'ble Chairman informed the members the need of funds to pursue the aims and objective of IQAC. It was resolved to request the Finance Committee to make a provision of Rs. 10 Lakhs for IQAC.	Finance Officer	Provision for the same made by the Finance Committee and submitted for approval and subsequently approved in the meeting held on 22 nd March 2017 vide resolution No. BOM-05/07/16-17.

**Coordinator/Director, IQAC
KIMSDU, KARAD**

**Coordinator/Director
Internal Quality Assurance Cell
KIMSDU, KARAD.**



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Resolution No. IQAC/03/08/16-17 IQAC workshops to be conducted.

Particulars	Action to be taken by	Status of compliance
<p>Co-ordinator IQAC informed the members, the workshops to be conducted on the themes such as,</p> <ul style="list-style-type: none">- Curriculum design- Teachers as mentors- Template preparation- Leadership qualities and managerial skills. <p>After a lot of deliberations it was resolved to conduct these workshops under the auspices of IQAC.</p>	Registrar	<p>Workshops conducted in June 2017 as per the following details</p> <ul style="list-style-type: none">○ Curriculum design 27th June 2017 to be conducted.○ Evaluation – Nuts and Bolts of paper setting 29th June 2017 to be conducted.○ Teachers as mentors – 12th June 2017 conducted○ Leadership qualities and managerial skills. 29th June 2017 to be conducted.

**Coordinator/Director, IQAC
KIMSDU, KARAD**

**Coordinator/Director
Internal Quality Assurance Cell
KIMSDU, KARAD.**



KRISHNA INSTITUTE OF MEDICAL SCIENCES DEEMED UNIVERSITY, KARAD

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Declared U/s 3 of UGC ACT, 1956 vide Notification no.F.9-15/2001-U.3 of the Ministry of Human Resource Development, Govt. of India
Karad, Dist : Satara (Maharashtra State) Pin : 415110 Tel : 02164-241555-8 Fax: 02164-243272/242170
Website : www.kimsuniversity.in E-mail: registrar@kimsuniversity.in

To note the Action Taken Report on the points discussed in the Meeting of University Internal Quality Assurance Cell held on 21st March 2017.

Actionable points arising out of the minutes of the University Internal Quality Assurance Cell held on 21st March 2017.

Resolution No. IQAC/03/09/16-17 Refresher courses for enhancing computer skills and literary search for teachers.

Particulars	Action to be taken by	Status of compliance
Co-ordinator IQAC informed the members about refresher courses for enhancing computer skills and literary search for teachers. After a lot of discussion and deliberation it was resolved that these refresher courses should be conducted under the aegis's of the Directorate of Research, since they were related mainly to literary search meant for research.	Director of Research	Refresher courses scheduled to be conducted on 23 rd June 2017.

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To note the Action Taken Report on the points discussed in the Meeting of University Internal Quality Assurance Cell held on 21st March 2017.

Actionable points arising out of the minutes of the University Internal Quality Assurance Cell held on 21st March 2017.

Resolution No. IQAC/03/10/16-17 Quarterly Status Report of All NAAC Cells, ISO, NABH & NABL for the months of January 2017 to March 2017.

Particulars	Action to be taken by	Status of compliance
Conveners of NAAC cells, ISO, NABH and NABL accreditation cells presented before the members the quarterly status report of the cells. It was resolved to redo the status report keeping in mind the correction suggested and present the status report in the next meeting.	All Conveners	Status reports redone.

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